

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	27 February 2026
Decision Maker (Officer):	Keith Simmons, Assistant Director (Corporate Policy & Support)
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Resolution (d) to Minute 12 of the meeting of the Community Leadership Overview and Scrutiny Committee held on 29 July 2025. Resolution (c) to Minute 17 of the meeting of the Community Leadership Overview and Scrutiny Committee held on 23 September 2025. Resolution (c) to Minute 24 of the meeting of the Community Leadership Overview and Scrutiny Committee held on 17 November 2025. Resolution (c) to Minute 29 of the meeting of the Community Leadership Overview and Scrutiny Committee held on 15 January 2026. Resolution (c) to Minute 39 of the meeting of the Community Leadership Overview and Scrutiny Committee held on 10 February 2026.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Chairman of the Community Leadership Overview & Scrutiny Committee (Councillor Graham Steady)
Ward Member(s) consulted?	Not Applicable
Is it a Key Decision?	No
Is it subject to call-in?	Not Applicable

Decision Made:	(a) To reestablish the Joint Working with Parish & Town Councils Task and Finish Working Group with the membership thereof as set out hereunder:- Councillor Dan Casey Councillor Jayne Chapman BEM Councillor Mark Cossens Councillor Carrie Doyle Councillor Tanya Ferguson Councillor Graham Steady Councillor Geeta Sudra (b) To appoint Councillor Graham Steady as the Chairman of that Working Group.	
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	To expedite the Inquiry that was approved by the Committee to be included within its work programme for 2025/26.	
Highlight any associated risks/finance/legal/equality considerations:	None	
Details of Local Government Reorganisation and/or Devolution considerations	Not Applicable	
Details of any Alternative Options Considered and rejected (together with reasons):	To not appoint the Working Group. This was rejected as it would prevent Members from undertaking the Inquiry that was approved by the Committee (and subsequently by full Council) to be included within its work programme for 2025/26.	
Details of any declarations of interest (by Portfolio Holder / Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	None	
Reason Decision, or supporting Report, is not published:	X	Not applicable – Decision [and report] to be published
		If Report is not to be published – tick one of the following boxes:

<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>		The report supporting the Decision contains confidential information
		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:
		• Relates to an individual
		• Likely to reveal the identity of an individual
		• Relating to financial or business affairs of a person or organisation
		• Relates to a claim for legal professional privilege in legal proceedings
		• Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment
		• Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons: [insert]		

Officers

Signed:

Title: Assistant Director (Corporate Policy & Support)

Dated: 27 February 2026